

**AV-8803**  
**B. A (Hon's) First Semester Examination, 2015-16**  
**Library Management**

Paper: Second  
Time Allowed: Three Hours  
Maximum Marks: 70

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**Model Answer**

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**(Section-A)**

Question 1: **Objective Type Questions:**

- I- Melvil Dewey
- II- Non-recurring
- III- Luther Gulick
- IV- F.W.Taylor
- V- Recruitment
- VI- Mc.Colvin
- VII- Planning Programming Budgeting System
- VIII- 1960
- IX- Recurring
- X- Day book

**Section-B**

Question 2: Discuss on the source of finance for Academic Library

**Answer:**

- Introduction

Sources of Library Finance

- Recurring and Non-recurring
- School Library
- College and University Library
- Summary and Conclusion

Question 3: **Describe the procedure of book Acquisition.**

**Answer:**

- Introduction
- Define about the reading material
- Objective of select reading material
- Needs and importance
- Selection policy of reading material
- Conclusion

Question 4: **Describe the types of Library Budget.**

**Answer:**

- Introduction
- Definition
- Discussed about types of library budget
- Summary and Conclusion

Question 5: **Explain the Library Personnel in details. .**

**Answer:**

- Introduction
- Professional s
- Semi-Professionals  
Non-Professional
- Summary and Conclusion

### Section-C

Question 6: **Discussed on the necessity of Stock Verification.**

**Answer:**

- Introduction
- Objective of Stock Verification
- Need and importance
- Steps of stock verification
- Conclusion

Question 7: **Describe the technical procedure of reading material.**

**Answer:**

- Introduction

- Define about the reading material
- Objective of select reading material
- Needs and importance
- Selection policy of reading material
- Conclusion

**Question 8: Explain the principles of Management and their application in Library and Information Centers.**

**Answer:**

- Introduction
- Definition of Management
- Various principles of management  
Application in Library and Information Centers
- Summary and Conclusion